

Building Permit Procedures
Lynn Paulson, Building Inspector
763/479-1720 or 800/223-1720

Building Permit Requirements:

- * Site plan on survey to scale, showing location of all buildings, setbacks, septic system & well, driving and parking areas. Please provide two (2) sets. House staked by surveyor.
- * Complete set of plans including all elevations, floor plans and sections views. Engineer truss specs required for roof and floor trusses. Please provide two (2) sets.
- * Percolation test and design for septic system containing: All soil borings and perc test with a complete detailed system design conforming to MN Chapter 7080. Please provide two (2) sets.
- * Energy calculations with appliance and ventilation specs to current energy code.

Inspections: Please schedule at least 24 hours in advance.

- * Footing or slab – prior to pouring concrete.
- * Framing – structural inspection before roofing or siding. Windows to be installed.
- * Rough plumbing – visual and air test (5 lbs. for 15 min.)
- * Septic system – visual inspection before backfilling.
- * Insulation – prior to sheetrock.
- * Fireplace – before enclosing for clearance to combustibles.
- * Gas test – 25 lbs. for 24 hours or final manometer.
- * Plumbing final – visual and manometer.
- * Electrical – State Electrical Inspector, Timothy Emery 320/692-4104, requires separate permit.
- * Building final – all construction complete and inspected. Certificate of occupancy issued. House numbers required.
- * Wells – call MN Department of Health 800/383-9808.